



Trutina BoD
Tuesday, September 2nd, 2025
1421 N Meadowwood Ln, Suite 200, Liberty Lake.
Meeting Minutes

Attendees: Cindy Thomson, Joe Frank, Deloris Duquette, Jaren Overstreet, Steve Ward

RPM: Tisha Goodman

1. Call to Order @ 1:30PM
2. Approval of Board Meeting Minutes: Meeting minutes for 8/05 BoD meeting were previously unanimously approved over email.
3. Old Business
 - a. Spa/Pool Rules: Board discussed updating signage. Cindy and Jaren to update and submit to board for approval.
 - b. Clubhouse Dryer: Dryer is in place.
 - c. Line Dancing: Line dancing ends at the end of September. Communications to be sent out to the apartment residents through RPM. Communications to owners will be sent out via the residential manage newsletter.
 - d. Clubhouse Cleaning Contract: Services started for the oven, refrigerator and microwave. Vendor noticed some staining between the oven glass panes. RPM maintenance to look into to this and report back.
 - e. Clubhouse Television Service: Board wants to continue using the free services provided as part of the bulk services agreement for the apartments. RPM to report back to the board once an updated contract is signed to determine if they were able to get these services outlined in the contract or if they will continue to be services that could be cancelled at any time.
4. New Business:
 - a. Water Aerobics Classes: Board approved Cindy and Deloris to talk to Paula regarding her proposed rate increase from \$50 to \$70 per class. Board gave Cindy and Deloris authority to negotiate up to the full requested amount. (After the board meeting and before minutes Cindy and Deloris asked Paula to keep the \$50 rate through the end of the year. Paula pushed back since she had not done a price increase for nearly 3 years. The decision was made to approve the increase for the remainder of the year from \$50 to \$70, but did tell Paula going forward any price increase needs to be made in advance of budget season for the following year, so the board can budget any increases.) Greenstone to sponsor a 3rd class in September to see how that goes.
 - b. Clubhouse Furniture: Chairs being fixed are supposed to be back by 9/10/25. Also, ordered a furniture lifting tool to see if it will help with moving furniture around. Board also discussed the idea of replacing the tan dining chairs as part of the 2026 budget.

- c. Landscaping and Snow Removal Contracts: Verdant has been retained for the residential landscaping for 2026. Verdant and Greenleaf will be bidding for the main area landscaping for 2026. Verdant and TLC will be bidding the snow removal for 2026. Board discussed the idea of not wanting to spread Verdant too thin.
 - d. Dying Landscaping in Common area: Board should direct members to the website to submit a common area request form.
5. Open Discussion:
- a. Community Garden Yard Waste: Board discussed taking a look at location of garden yard waste bins and making a recommendation on where yard waste bins should be placed. The board discussed moving bins over by clubhouse but were concerned with people not using the bins if they were not convenient. Jaren to investigate where we might be able to place the bins close to their current locations, but a little more screened from nearby neighbors. The board is also exploring how to get these bins emptied on a more regular basis.
6. Meeting Adjourned at 3:06PM